

## Risk Assessment

Activity	Using Transfer ["Blue"] Chairs [Indoors & Outdoors]									
Location	In the Aisle of Aircraft During Boarding and Alighting Boarding & Alighting the Fourgogne Coaches									
Hazard	Consequences	Persons Affected	Existing Control Measures (Where Applicable)	Severity	Likelihood	Total Risk	Additional Measures Where Applicable	Severity	Likelihood	Total Risk
Pilgrim Anxiety	Erratic Behaviour / Reaction	Pilgrim	Communicate with Pilgrim Throughout the Use of the Transfer Chair, Especially during Unusual Movements	3	3	M	Instruction provided during Preparation Day on aiding the Pilgrim.	3	2	M
Transfer to & from Wheelchair to Transfer Chair	Helper Snags on Chair Obstruction	Helper	Remove or Re-Locate Wheelchair Sides and Foot Plates	2	2	M	Instruction provided during Preparation Day on aiding the Pilgrim.	2	1	L
	Pilgrim Snagged on Chair Obstruction	Pilgrim		3	2	M		3	1	L
	Pilgrim Dropped	Pilgrim	Chairs Close together Side by Side. Wheelchair Brake Engaged. During Aircraft Transfers Four Helpers will utilise the ProMove	4	2	M		4	1	L
	Strain Injury for Helper Lifting Pilgrim	Helper	Only One Helper Calls for the Move but Checks with other three Helpers Before Proceeding	4	3	M		4	2	M
Preparing to Move Off	Reaction by Pilgrim Affecting Stability	Pilgrim	Communicate with Pilgrim before Tipping the Chair Back.	3	2	M	Instruction provided during Preparation Day on basic manoeuvring.	3	1	L
	Strain injury in Moving and Supporting Chair & Pilgrim	Helper	Link Velcro Belt Straps where Fitted. Use the Toe Bar for Leverage	4	3	M		4	2	M
Manoeuvring	Dropping Chair and Pilgrim	Pilgrim	Communicate with Pilgrim Throughout. Manoeuvre Slowly. Only use Blue Chairs in exceptional Circumstances (wheelchair delayed) Use Ramps Only - No Kerbs Avoid Pushing close to Kerb Edges	4	2	M	Instruction provided during Preparation Day on basic manoeuvring	4	1	L

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Preparing to Stop / Park	Reaction by Pilgrim Affecting Stability	Pilgrim	Communicate with Pilgrim before Tipping the Chair Back. Link Velcro Belt Straps where Fitted. Use the Toe Bar for Leverage to Slow the Drop	3	2	M	Instruction provided during Preparation Day on basic manoeuvring	3	1	L
	Strain injury in Moving and Supporting Chair & Pilgrim	Helper		4	3	M		4	2	M
Crossing the Accueil St Frai Plateau Only use Blue Chairs in exceptional Circumstances (wheelchair delayed)	Serious Injury to both Pilgrim & Helper	Pilgrim	Exercise extreme care, watching both ways to ensure continental traffic system is considered.	5	2	M	Instruction provided at Preparation Day Both Helper and Support Helper to be especially vigilant	5	1	L
		Helper(s)		5	2	M		5	1	L
Grated Gutters	Wheels sink into Grate, tipping the Pilgrim from the Chair	Pilgrim	Vigilance by Helper & Support Helper.	4	2	M	Instruction provided at Preparation Day on Negotiating grates (avoid or cross the slots of grates at an angle).	4	1	L
Crowded Areas	Collision with other pilgrims	Pilgrims; 3rd Parties	Vigilance by Helper & Support Helper.	3	2	M	Instruction provided at Preparation Day on Negotiating crowds (keep foot rests visible and plenty space from others).	3	1	L

Assessment Date:	21 April 2016	Initial Assessment Date:	12 July 2011
Assessed By:	C. Appleby, K. McTernan, E. Scannell, Fr P Stott		
Next Assessment Due:	April 2018	Assessment Completed:	

## Risk Assessment

LEGEND: -

	Severity					
		Minor (1)	Negligible (2)	Marginal (3)	Critical (4)	Catastrophic (5)
Likelihood	Frequent (5)					
	Probable (4)					
	Occasional (3)					
	Remote (2)					
	Improbable (1)					